

# Annual Monitoring Report 2015-16

## Page 2: School and Training Details

Q1. Name of establishment

St Alban's Catholic Primary School

Q2. Name and position of Designated Safeguarding Lead

Joseph McCrossan

Q3. Name and position of all Designated Personnel (DPs)

Rachel Swindell

Q4. Designated Person Training attended by all designated personnel

Joseph McCrossan - Yes- Refresher training provided by the Cambridge Child Protection Service  
Rachel Swindell - No

Other relevant Child Protection Training attended in 2015 - 16 by Designated Personnel  
For example: Local Safeguarding Children's Board (LSCB); Local Practice Group (LPG);  
Education Child Protection Service (ECPS); Child Protection Information Network meetings  
(CPIN)

Education Child Protection Service (ECPS)

## Page 3: Prevent Duty

Q5. Name and Role of the School Prevent Lead?

Joseph McCrossan

Q6. Have all staff attended Prevent Training?

Yes

## Page 4: Staff Induction

Q7. Have all new staff completed an Induction Programme?

Yes

Q8. Staff Induction Who delivers Induction training to new staff in relation to Safeguarding and Child Protection?

Designated Safeguarding Lead

Designated Person

Head Teacher

Member of SLT

Q9. What is included in this induction programme?

Introduction to DSL and DPs

Information regarding the role of the DPs

Copy of the Safeguarding and Child Protection policies to read and understand

Copy of the staff behaviour policy or Code of Conduct

Copy of Part 1, Keeping Children Safe in Education July 2015

## Page 5: Staff Training

Q10. Have all staff received a copy of Part 1, Keeping Children Safe in Education, July 2015

Yes

Q11. Whole School Child Protection Training during 2015-16

	Yes	No
Teaching Staff		X
Support Staff	X	
Administrative Staff		X
Caretaking / Cleaning Staff		X
Midday / Catering Staff		X
Governors		X
Other		X

## Page 6: Safer Recruitment

Q12. Have any staff undertaken safer recruitment training this year 2015-16?

No

Q13. Name and role of those who have had Safer Recruitment Initial or Refresher training this year

None

Q14. Have all selection panels had at least one safer recruitment trained member sitting on it?

Yes

## Page 7: Record Keeping

Q15. Have you completed the annual audit of your welfare and Child Protection files this academic year?

Yes

Q16. Date of Annual audit of files. (either past or proposed)

15/06/2016

Q17. Are you using the latest model 'Safeguarding and Child Protection Policy' from Education Child Protection Service?

Yes

Q18. Date of ratification of the Safeguarding and Child Protection Policy

07/07/2016

## Page 8: E-Safety

Q19. What information do you provide for pupils within your establishment about keeping safe when playing on-line games?

E-Safety programme through STARZ  
Code of Conduct statement which is displayed in class and is reviewed at the start of each year. Each child in every class has signed the statement.

Q20. What information have you provided for parents regarding the suitability of on-line games for the pupils at your establishment?

Children have their own STARZ account which is firewall protected  
Acceptable Use policy on the website

Q21. Are pupils at your school protected and do they feel safe? What evidence do you have?

Yes - recent survey (April 2016) showed that parents feel very strongly that the staff care for children. In previous surveys (Dec 2014 Ofsted) highlighted that children feel very safe

## Page 9: Preparation and presentation of report

Q22. What is the name and role of the person preparing this report?

Jo Wager (Governor) and Joe McCrossan (Headteacher)

Q23. What is the name of the Chair of the Governing Body?

Mark Broadbent

Q24. Everyone is responsible for Safeguarding. Who is the Named Governor with responsibility for Child Protection?

Jo Wager

Q25. This report was/ will be presented to the full Governing Body on:

\* 07/07/2016