

St Alban's Catholic Primary School

St Alban's Governors' Performance and Standards Committee

Minutes of meeting held on Wednesday 13th March 2013 at 6.30pm

1. Present: JMcCossan, JCoward, JWager, MBroadbent, JMuir, BLucesoli, BMerrick (together with live television coverage of the announcement of the new Pope as Pope Francis I).
2. Apologies: MMeakin, PLeeming
3. Minutes of meeting dated 11th December 2012 approved
4. Matters Arising:
 - Safeguarding – see item 6 below
 - Terms of reference – completed
 - M and Vulnerable Groups – carry forward to July meeting
 - Entitlements – template circulated; agenda item for staff meeting – in progress
 - School Aims – review in Autumn
 - Equality award – signed up and paid for; JMc meeting with Adrian and Rachel Swindell in summer term to discuss further.
 - Science Walk – took place in Science Week
 - Policy Review – JMc has met with BM and JW and reviewed a range of non-controversial policies -Teaching and Learning: to consult with staff
Marking: in agreement with parents but no consultation
Homework: consultation with parents next week and with staff
Monitoring and Assessing: synopsis of 4 policies at next meeting
5. Election of Vice-Chair: Bill Merrick and Mary Meakin were both voted in as Vice-Chairs for this committee.
6. Safeguarding Policy: reviewed annually by JMc and MM as Child Protection Officers and is currently up to date.
7. Predictions for end of Key Stage:
 - KS1 – (average is a 2b). Only concern here is explaining unusual discrepancy between reading and writing – due to high numbers of EAL children.
 - KS2 – (average is a 4). Concern this year with reading - predicting 85% attaining a 4 (last year it was 97%). Reason for drop – one statemented child and 2 EAL with SEN.
 - National Stats state that 65% of children need to make 2 levels of progress from KS1 to KS2 but will that now be treated as good progress or satisfactory progress? It may

be that to show good progress, the children will need to make at least 2 levels of progress i.e. 2b to 5 rather than 4.

- Predictions show 93% of Year 6 children will achieve 2 levels of progress or more in reading; 91% will achieve 2 levels of progress or more in writing and 87% will achieve 2 levels of progress or more in maths.
- There are systems in place to check on Vulnerable Groups

8. End of Key Stage Assessments:

- Some Year 6 children have been put into the Level 6 SAT to experience a challenge as much as anything as they are working within Level 6.
- There will be a new Grammar test in KS2 next year so will look at grammar teaching for next year and have already purchased resources.
- Writing is now teacher assessed (not including grammar which will be a mark).

9. RE and SRE Policies: waiting for a lead from the diocese. Will consult year 5 and 6 parents beforehand of SRE programme.

10. Performance Management: All teaching staff have had their Interim Reviews and all teachers are using New Teachers Standards.

11. Pupil Premium: this is now critical for school funding.

- JMc has sent information to our local MP on how we are using the PP after he requested it under the Freedom of Information Act.
- JMc has a template for publishing the PP spending to all parents – to discuss at July meeting.
- We have 18 FSM children currently in school.

12. Date of Next Meeting: Monday 8th July 2013 at 6.30pm

13. AOB:

- Much praise for the Lenten activity of the CAFOD wheelie bins.
- Maths Update – JMc has observed all teachers and is satisfied they are good overall but he will be observing again next term. There was a Maths INSET day in January.
- New Curriculum Consultation – JMc asked the governors to look at the DFSE website and consider the PPA (music, IT, French) provision over the next 2 years.
- Learning Directorate Support Package – JMc asked the governors to look at the package on offer to consider whether it offers quality as well as support. He considers it good value but would welcome governor feedback.

14. The meeting closed at 9pm or thereabouts.