

Minutes: PFA meeting 17th October 2014, 9.05-9.55am

People present:
Joseph McCrossan
Teeba Lundy
Anya Brown
Ingrid Turner
Chris Devries
Fiona
Floria Marshall

Apologies:
Jill Elston
Sacha Pearson

DISCUSSION POINTS

Mandate:

- The bank mandate was updated, added the new signatories are: Anya Brown, Treasurer and Ingrid Kitzer, Co-Secretary. Nadia Marshall's name was removed.

Bags2School:

- Two collection days have been booked (21st Nov and 5th June). Bags for the first day to go out after half term.

Website content:

- Photos of the PFA AGM committee to be organised and uploaded to the school website.
- Mr Mellish would like to add photos of PFA events, Anya offered to go through her photos to see if any from 2013/2014.
- Teeba to ask Helena about Irish dancing photos from the Summer Fair.
- Remember to take photos at this years events.

Winter Fair:

- The date for this years Winter Fair is Friday 5th December 2014, 13.30-1500 children & 15.30-16.30 parents/carers. Stay with the same format.
- Friday 28th November, craft afternoon. Helpers required, to help children make items for the Fair, 'Fish-finger Friday' lunch will be provided.
- Friday 28th November Non-uniform Day for Tombola and raffle prizes.

Winter Fair team:

We need to put together a Winter Fair team to help co-ordinate the craft day, as well as the organisation of the day to make this another success. We need to send out a communication to parents to ask for volunteers. Anya will get back with ideas for the crafting with the help of her daughter Mia.

Stalls for the Winter Fair will comprise of the following:

- Handcrafted items
- Coffee/tea/mince pies
- Chocolate fountain
- Tombola
- Scratch craft
- Sand art

Disco for Key stage 1 & key stage 2:

- Date for the discos will be Thursday 11th December
- Key stage 1 will hold their party during the day from 13.30 - 15.00, will book the 'disco-man'. (parents will be asked to bring in party food, with a list being compiled of "who will bring in what")
- Key stage 2 will hold their party from 18.30 - 20.00, 'disco-man' also. (parents will be asked to attend the disco, as we will have limited volunteers overlooking the party and cannot take responsibility for each child).

Social event:

- The parents social event will be held at the Rathmore Club, and organised by Sarah Munnelly. A date will be decided shortly.

Community matters project:

- We will be applying to John Lewis to hopefully be chosen for one of their "community matters" initiatives, which is supporting a local school or charity with a lump sum. In order to apply we have to complete the application form giving a small write up of St. Alban's school and outline what the fund would be used for. The money would be used to further develop the little woodland behind the new wall with low ropes, blocks & sensory walkways for the children to explore.
- Ingrid will take photos at Brunswick nursery schools, who have a new garden play area with sensory walkways etc. This will be shown to Mr. McCrossan for approval.
- Amy (Anya's daughter), will also include a paragraph as to why St. Alban's would benefit from the funds and to include pictures.

End of Summer term:

- Anya will look into ideas for personalised gifts for the end of Summer term disco.

Cake sale dates:

- Jill & Teeba will decide on the dates for the cake sales.

New class representatives:

- We are still looking for class representatives for year 1/5/6 - please volunteer!

Next meeting will be held on **Friday 7th November at 9.00am!**