

# **Minutes of St Alban's PFA Meeting**

## **Held on Wednesday April 30<sup>th</sup> 2014**

### **St Alban's Middle Storeroom, 2-3.10pm**

- 1 Present:** Jill Elston (Chair), Teeba Lundy (Secretary), Nadia Marshall (Treasurer), Mr McCrossan, Floria Marshall, Sacha Pearson
- 2 Apologies:** Jo Wager
- 3 Minutes of last meeting:** Not tabled
- 4 Treasurer's Report:** Account balance of £4898.44, two cheques to be cashed and Easter egg invoice to be given to Nadia – Teeba reminded! Book Sale made just under £100. We need to find if we have a constitution to take to the bank, so Jill can become a signatory on the account. Andrea Newman would like to be removed as a signatory.
- 5 Quiz Night:** Nadia to sort float, drinks (from TESCO, sale or return basis) and nibbles. Teeba to put notice into newsletter and get Caren to send out form for buying tickets.
- 6 Summer Fair:** Proposed date July 12th, 12 midday start with Irish Dancing (Teeba to confirm with Helena) and BBQ. Then Class Showcases ~12.30pm, rest of stalls open ~ 1-3pm. Jill, Nadia and Teeba to ask for volunteers to be on the Summer Fair organising team. Nadia to organise event license.
- 7 KS2 Summer Disco:** Thursday, July 17th, 6.30-8-30pm. Year 6 parents organise this event, with PFA support. Nadia will book the DJ from the Winter Mini Disco. The PFA will pay for him. Possibly have a BBQ depending on weather and Year 6 parents support.
- 8 New Parents Meeting:** Mr McCrossan would like a representative from the PFA to speak at this meeting. Both Jill and Teeba will be at this meeting anyway.
- 9 This years final spending agreed:**
  - £100/class for activities
  - £200/class for a coach
  - ~£700 for Year 6 Sherringham coach
  - ~£150 for netball t-shirts for regional play-offs
  - ~£400-500 for a performance during parent consultations
  - The Year 6 Woburn/extra trip away (if there is one), will not be covered by the PFA.

- 10 Spending:** The PFA would like something permanent/visual in the playground so parents can see where some of their fundraising goes. Mr McCrossan suggested that the F/KS1 need more bikes/trikes, good quality ones. These are ~£300 each, and the school would like 5! Committee agreed in principle, but needs to see the account balance after the Summer Fair. There needs to be money left in the account for the new year.
- 11 Next meeting:** Date to be set.
- 12 Close:** 3.10pm